

4. List and describe volunteer job opportunities and responsibilities

5. List specific materials, supplies, and resources required along with sources

Materials, Supplies, Resources	Source

6. Describe potential problems and solutions to successfully complete this project

7. Complete a proposed budget indicating all anticipated income and expenses

Projected Income

School Appropriation _____

Value of Donated Items _____

Other Income (list) _____

Subtotal Income _____

Profit

Return to School (profit) _____

Projected Expenses

*Total Value of Donated
Items:* _____

Other expenses (list) _____

Return of Appropriation _____

Subtotal Expenses _____

IMPLEMENTATION AND EVALUATION

8. Record any revision of the original plan.

9. List solutions or recommendations for a future chairperson.

10. Give specific and measurable results for each established goal. Describe the impact of this project on the school, individual members, and the community.

11. Financial Statement. Upon completion of the project, complete the financial statement.

Income

School Appropriation

Value of Donated Items

Other Sources of Income (list)

Expenses

Value of Donated Items

Other expenses (list)

Return of School Appropriation

Return to School (profit)

**List Required Approvals (HASA,
School Board, Principal, Parish).**

Date Final Report Approved
