St. Francis of the Lakes School Board  
September 17, 2013  
Meeting Minutes

A. CALL TO ORDER:  The meeting was called to order by Chair Chad Knudson at 5:36PM in the school’s boardroom.
   1. Prayer: Chad Knudson led us in the school prayer.
   2. Roll Call: Members Present: Deb Euteneuer (Principal), Heather Erickson (Past Chair), Chad Knudson (Chair), Tommy Woog (Secretary), Ray Charpentier, Lisa Pehrson, Phil Laube, Mike Brusseau, Maureen Pickar
   Members Absent: Fr. Tony Wroblewski (Pastor)
   Also Present: HSA President Liesa Thill, Kelly Engel
   3. Additions to the Agenda: None

B. RECOMMENDED ACTION:
   1. Routine Matters
      a. Approve minutes of August 20, 2013
      Motion to approve April minutes by Mike B, Second to the motion by Ray C. Motion Carried.

C. AUDIENCE COMMENTS: Mrs. Engel was present and stated the teachers hope to have a teacher present at each meeting during the year.

D. REPORT BY CHAIRPERSON: None

E. REPORT BY FATHER TONY WROBLEWSKI: None

F. REPORT BY PRINCIPAL DEB EUTENEUER: Written reports presented and attached.
   Enrollment has bounced up and down the last few weeks but seems to have settled at 197.
   Preschool is full!

G. REPORT BY HOME AND SCHOOL ASSOCIATION: None

H. UNFINISHED BUSINESS:
   1. Severance Pay: Draft policy was discussed that would show support to the Pastor or Superintendent if they used their discretion to implement the policy. Ray spoke in support of the policy, and noted disappointment that the diocese has not responded to our request for review.
   Discussion, agreed to Table until Fr. Tony is present and can give us his comments prior to a decision.
   2. Long Range Plan update: Tabled

I. NEW BUSINESS:
2. Kaleidoscope Club sign up and fees: Had a challenge last year with correlating appropriate staffing in relation to the number of students as many people did NOT sign up ahead of time. Discussed having an increased fee if no notice is given in advance, a “drop in” fee.

J. COMMITTEE REPORTS:
   1. Finance: Chad reported we are in good financial health at this time of year.
   2. Academic Environment: None
   3. Nominating/Membership: None
   4. Long Range Planning/Policy: None
   5. Facilities: None
   6. Marketing/Development: None

K. EXECUTIVE SESSION: Entered Executive Session at 6:25, resumed the meeting at 6:30PM

L. CLOSING ACTION:
   1. Next Meeting: October 15, 2013 at 5:30PM – St. Francis School Conference Room
   2. Closing Prayer: Chad Knudson led us in prayer.
   3. Adjourn Meeting:

Motion to Adjourn by Ray Charpentier with Second by Lisa Pehrson. Motion carried.
Meeting adjourned at 6:32PM.

Respectfully submitted,

Thomas P. Woog
September 17, 2013

Committee Appointments
Finance: Chad Knudson, Heather Erickson, Lisa Pehrson
Academic Environment: Deb E.
Nominating: Chad Knudson & Heather Erickson
Long Range Planning/Policy: Ray Charpentier & Lisa Pehrson, Maureen Pickar
Facilities: Mike Brusseau & Phil Laube
Marketing/Development: Tommy Woog