A. CALL TO ORDER: The meeting was called to order by Chair Chad Knudson at 5:33 PM in the school’s boardroom.
   1. Prayer: Chad Knudson led us in the school prayer.
   2. Roll Call: Members Present: Deb Euteneuer (Principal), Chad Knudson (Chair), Tommy Woog (Secretary), Ray Charpentier, Lisa Pehrson, Phil Laube, Maureen Pickar, Fr. Tony Wroblewski (Pastor)
   Members Absent: Heather Erickson (Past Chair), Mike Brusseau
   Also Present: HSA President Liesa Thill, Theresa Meyer, Jan Craig
   3. Additions to the Agenda: None

B. RECOMMENDED ACTION:
   1. Routine Matters
      a. Approve minutes of September 19, 2013
      Motion to approve April minutes by Lisa P, Second to the motion by Ray C. Motion Carried.

C. AUDIENCE COMMENTS: None

D. REPORT BY CHAIRPERSON: None

E. REPORT BY FATHER TONY WROBLEWSKI: Shared that a feasibility study is being done at St. Francis to update the social hall at the church, and work is being done to finish off the remaining mortgage on the school.

F. REPORT BY PRINCIPAL DEB EUTENEUER: Written reports presented and attached. We are on pace with fundraising on the Marathon to last year, and parents have until Nov. 4th to turn in pledges. The Foundation Dinner also went extremely well, two more smart boards will be purchased in addition to the large donation made.

G. REPORT BY HOME AND SCHOOL ASSOCIATION: Liesa Thill reported room parents are organized, and lots of enrichment programs are planned for the year.

H. UNFINISHED BUSINESS:
   1. Severance Pay: Motion to Table by Ray C in order to inquire of the diocese why they have not responded to our request in regards to this matter, Second by Maureen P., motion carried.

   2. Long Range Plan update: Deb and Maria Prozinski will set up a meeting with Christine to get an update, hopefully before Thanksgiving.

   3. Kaleidoscope Club policy: Draft policy presented, as well as documentation for the drop off of the child. Discussion on the additional amount added for last minute drop ins.
I. NEW BUSINESS:
   1. Registration and tuition: Drafts documents were presented. Current students and families usually get their registration packets in December, and registration opens up to the parish families in mid January.

J. COMMITTEE REPORTS:
   1. Finance: None
   2. Academic Environment: None
   3. Nominating/Membership: None
   4. Long Range Planning/Policy: None
   5. Facilities: None
   6. Marketing/Development: Liesa T reported that some of our marketing material and photos that Amy has been working on are nearly complete.

K. EXECUTIVE SESSION:

L. CLOSING ACTION:
   1. Next Meeting: November 19, 2013 at 5:30PM – St. Francis School Conference Room
   2. Closing Prayer: Chad Knudson led us in prayer.
   3. Adjourn Meeting:

Motion to Adjourn by Ray Charpentier with Second by Lisa Pehrson. Motion carried. Meeting adjourned at 6:28PM.

Respectfully submitted,

Thomas P. Woog
October 15, 2013

Committee Appointments
Finance: Chad Knudson, Heather Erickson, Lisa Pehrson
Academic Environment: Deb E.
Nominating: Chad Knudson & Heather Erickson
Long Range Planning/Policy: Ray Charpentier & Lisa Pehrson, Maureen Pickar
Facilities: Mike Brusseau & Phil Laube
Marketing/Development: Tommy Woog